

## **TERMS OF ZFI FELLOWSHIP 2019-21**

**The selected candidates are required to proceed forward as per the following terms:**

### **1. Joining**

a) The candidate should report to ZFI office at CISRS House, 14 Jangpura-B, Mathura Road, New Delhi 110014 (facing Hotel Rajdoot) on or before 22 July 2019 between 10:00 and 14:00 hours (working days: Monday-Friday).

### **Depositing the Originals**

b) The candidate should submit all their original mark sheets plus certificates and degrees with ZFI - from matriculation to post-graduation. These will be returned two years after joining ZFI, ie, after 31<sup>st</sup> July 2021.

c) In case a candidate needs his/her submitted documents/certificates prior to the above said date ie 31<sup>st</sup> July 2021, then the candidate should initially email the application towards the same in the prescribed format to ZFI. Then the entire amount incurred on his/her coaching & residence by ZFI shall be refunded by him/her before his/her request is acceded to.

d) The candidate is required to bring 2 recent passport size photographs and

e) A copy of a Govt issued ID proof (Adhaar Card, Election Card, Passport or Driving License) duly signed by her/himself.

### **2. Hostel:**

i) It is compulsory that the ZFI Fellows will have to stay only in the accommodation provided by ZFI in New Delhi.

ii) For accommodation, to be provided by ZFI, each male ZFI Fellow will have to pay to ZFI, at subsidized rate of Rs. 2,000/- per month, the full amount of Hostel charges for 24 months (Rs.48,000/-) through bank draft payable in New Delhi in advance (at the time of registration) before joining the Fellowship.

iii) In the Men's hostel, there is facility for cooking along with a cook who is employed by ZFI. The ZFI Fellows have to mutually share the expenses for the purchase of cooking material among themselves.

iv) Lady ZFI Fellows will have to pay to ZFI the subsidized rate of Rs.4,000/- per month as Hostel Fee including food. The gross amount of these charges for 24 months will have to be deposited in advance in two equal installments of Rs. 48,000/- each through bank draft favoring ZAKAT FOUNDATION OF INDIA payable in New Delhi.

### **3. Security Deposit:**

In addition, at the time of registration before joining, each candidate will have to deposit a bank draft of Rs. 25,000/- favoring ZAKAT FOUNDATION OF INDIA payable at New Delhi as security deposit, returnable not earlier than 31 July of the year that falls two years after the year during which the selected ZFI Fellow joins ZFI. Behind the bank draft please write the candidate's full name & parent's names.

### **4. Affidavit:**

Each ZFI Fellow will have to submit to ZFI an undertaking in the form of an affidavit, as per the prescribed format.

### **5. Financial Assistance for Coaching**

Taking into consideration the candidate's and his/her financial capacity, ZFI will sponsor the coaching fee to the

extent of ninety percent of the net amount payable by ZFI to any coaching institute. The balance amount will be deposited in advance (with the ZFI) by the ZFI Fellow. In case ZFI agrees also to sponsor the Test Series, the ZFI's maximum contribution will come down to eighty percent.

## **6. ZFI's decision is final**

By applying for ZFI Fellowship the candidate is presumed to have accepted these conditions and solemnly affirms that in all matters the decision of ZFI shall be final and binding on him/her.

## **7. Sanction against non-compliance:**

In case a candidate, after his/her selection, ever does not comply with any of these requirements, his/her security deposit in the form of bank draft shall be forfeited in addition to any other fine/penalty leviable by ZFI none of which shall be questioned in any administrative/legal/judicial proceeding.

## **8. Welcome on board:**

ZFI Fellows are required to select the optional subject and inform through email at [projects@zakatindia.org](mailto:projects@zakatindia.org) at the earliest. The candidates are taken under the guidance and supervision of Zakat Foundation of India in order to help them properly prepare for the Preliminary, Mains, and the Interview for Personality Test for the UPSC Civil Services Examination. They are expected to treat themselves not as guests of ZFI. Instead, they would do their best to ensure that this short association of 24 months or so turns into an asset for both.

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