

(To be submitted in duplicate)

**Scheme for Providing Quality Education to Madrassas (SPQEM)**

**APPLICATION FORM**

**PART- I**

(To be filled by the applicant)

- 1 **Name of Organization/Society** running the Madrassas\* (With complete address)
- 2 **Name with address of the Madarasa** seeking Financial Assistance
3. **Objectives and activities** {give brief history of the organization/society running the Madrassa(s)}
4. **Whether registered** under central or state WAKF Acts/ State Madrassa Board or accredited center of NIOS. If yes, Regn No. (A copy of the registration /accreditation certificate may be attached)
5. **Specific educational activities in modern subjects of the Madrassa seeking financial assistance under the scheme.**
  - (a) Whether the Madrassa seeking financial assistance has any experience in teaching of subjects like science (Phy., chem., Bio.), Maths , social studies (history, geography, civics etc.); Languages (State language/Hindi/English) etc.? If so, brief description may be given.
  - (b) whether State curriculum, NIOS or any other curriculum followed; please specify;

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\* Wherever Madrassa is mentioned, it includes maqtabas, madrassas & darullulooms, as applicable to the stage of formal education.

- (c) number of children studying these subjects by class and by gender. If there are any children with special needs (disabled children), number and class may be mentioned.

[ Extra sheet may be attached, if necessary]

- d) No. of teachers already working and teaching modern subjects. Please give details including year of recruitment; whether they are trained teachers (with pre-service qualifications as per NCTE norms); information be given disaggregated by level of teaching (primary/upper primary/secondary/senior secondary subjects); Subject wise break up be also mentioned.

{EXTRA SHEET CAN BE ATTACHED}

**6. Infrastructure details of the Madrassa:**

- a) Whether the Madrassa is located in its own or rented building? Give details.
- b) No. of rooms available for teaching & administrative purposes.
- c) Is the present accommodation sufficient for the teaching of traditional as well as modern subjects? Give details.
- d) Whether the Madrassa has a separate room(s) for science laboratories & computer education labs. etc. [applicable only for Secondary/Sr. secondary level Madarasa(s)] Give details.

**7. Accreditation with NIOS:**

- (a) If already **accredited by NIOS give details** of
- (i) number of students registered with NIOS
  - (ii) number of students who have obtained certification from NIOS for class 3,5,8, 10 and 12, separately for each of the years of accreditation.

- (b) If not yet accredited, whether the Madrassa seeking financial assistance is interested in NIOS accreditation ? If so, whether applied to NIOS (reference number of application be given) and by when NIOS accreditation is expected for (a) academic stream (class 3,5,8, 10 &12)and/or (b) vocational stream (Secondary & Senior Secodnary).

**8. Details of proposal for financial assistance:**

- (i) No. of additional teachers and amount required for teaching modern subjects as well as provision for their training.

**Requirement be given in Format I enclosed.**

(These appointments may be on contract basis. This scheme does not provide for a cadre or regular appointment. These are purely on short term basis).

- (ii) Number and amount required for Libraries/ Book banks/Text books/ Science labs/computer labs/ Science & Maths kits etc. for teaching modern subjects.

**Requirement be given in Format II enclosed.**

[Laboratories/Science labs/Computer labs are for secondary & senior secondary level only].

- (iii) For library books has a selection criteria been developed and a purchase committee been set up by the madrassa?
- (iv) Amount required by Madrassas opting for NIOS accreditation for academic stream in modern subjects.

**Requirement be given in Format III enclosed.**

- (v) Amount required by Madrassas opting for NIOS accreditation for vocational stream.

**Requirement of funds to be given in Format IV enclosed.**

10. Total amount required.
11. Whether the Madarasa is getting any financial assistance for teaching of modern subjects from any other source. If so, the amount and the purpose for which it is intended, be mentioned. [No duplication should be done].
12. Net amount requested from Government (10-11)

Date:

Place:

Signature of President/Chairman/Secretary

## Format - I (Physical & Financial)

Fund Requirement for Teacher Salary & Teacher Training																
1	2	3		4	5			6				7				
Total nos of teachers in position in Madrassa (for modern subjects)	Total No. of children in Madrassa (for modern subjects)	Teacher pupil ratio		Total No. of teachers proposed under SPQEM for the year [cannot exceed 3 per Madrassa]	How many teachers proposed in column 4 are existing & how many to be newly recruited			No of teachers proposed in column 4 to be deployed by level of education £				No of teachers proposed in column 4 by subject. ££				
		Primary / Upper Primary Classes	Secondary / Sr. Sec. classes		Existi ng	To be recruited	Total	For Primary Level	For Upper Primary Level	For Secondary level	for Sr. Secondary level	Sc.	Maths	Lang	Soc. Study	Computer Edn

£ IF teacher will teach more than one level pl. mark in only the highest level.

££ IF teacher will teach more than one subject show in both subjects e.g. two teachers will teach Sc. & Maths, then write 2 maths & 2 Science

Teachers contd.....

8							9						10	11	
Total Amt. required [not more than 3 teachers per Madrasa]							No. of teachers to be provided annual trg. In modern subjects, by level						Agency/s through which trg. will be imparted	Total Amt. required	
Graduate teacher			Post Graduate /B.Ed.												
No of teachers	Unit cost	Total	No of teachers	Unit cost	Total	Grand Total	Sc		Soc.Sc.		Lang.	Maths	Total	Unit cost	Total
							EE*	SE**	EE	SE	EE	SE			

\*Elementary Education level

\*\* Secondary & Senior Secondary level

## Format II (physical & financial)

Fund Requirements for Libraries/Book Banks/Teacher Learning materials /Science Kits/Maths Kits/Science Labs / Computer Labs							
	1	2	3		4	5	6
	Type of Equipment/Materials sought	Numbers to be purchased	No. of children to be benefited by class		Amts. required [maximum amt. admissible for norms cannot be exceeded] *Initial Grant	Annual Grants	Total fund required
			No. by class	Children			
1	<b>a) Science Kit/</b> [primary/upper primary only]						
	<b>b) Maths Kit</b> [primary/upper primary only]						
2	<b>Science Labs</b> [only for Sec./Sr. Secondary]						
3	<b>Computer Labs</b> [only for Sec./Sr. Secondary]						
4	<b>(a) Teaching Learning Materials/textbooks</b> (define type of materials) <b>NB:</b> (NIOS teaching learning materials are included in registration fee & cannot be duplicated here)						
	<b>(b) Book Banks</b>						
	<b>(c) Library Books</b>	NA	NA				
	<b>Grand Total</b>						

\*Initial only in first year of association under this scheme

NA – not applicable

## Format III

<b>Madrasas opting for NIOS accreditation (Academic)</b> (To be submitted under joint signature of Madrasa & NIOS)														
1	2	3	4	5										6
SI No	Name of Madrassa with full address / tehsil / distt./State	Date of accreditation with NIOS [attach photocopy of accreditation letter]	No. of students registered with NIOS [students per class to be given]	Requirement of funds										Grand total of Amt. reqd. (5(a)+ 5(b)+ +5(C))
				5(a)			5(b)					5(c)		
				Accreditation fee £ [copy of receipt be attached]			Registration fees (includes cost of materials)					Examination fees		
							No of children				Amt. Reqd	No. of children	Unit cost	
			Open Basic Edn(Cylass 3,5&8)	Seco ndar	Sr.Sec	Boys	Girls	CWSN**	Total	Unit cost	Total Amt.			
Total														

\*Cannot be duplicated with free text book grants in Format I

\*\*CWSN – children with special needs

£ to be costed as per NIOS norms & requirements.

\_\_\_\_\_  
**Madarsa Signatory**

\_\_\_\_\_  
**NIOS Signatory**



## Format – IV

Madrasas opting for NIOS accreditation (Vocational Stream) [for Secondary & Sr. Secondary level only] (To be submitted under joint signatures of Madrassa & NIOS)											
1	2	3	4	5				6		7	
SI No	Name of Madrassa with full address / tehsil / distt. / State	Date of accreditation with NIOS as Accredited Vocational Institution(AVI) [attested photocopy of letter of accreditation be attached]	Accreditation fee [copy of receipt of accreditation fee issued by NIOS]	No. of Children registered with NIOS for Vocational Education & training (by trade)				Amt. Required for Registration Fee		AVI Details	
				Trade	Boys	Girls	Total	Unit Cost by trade	Total Amt Reqd.	Number/ Name of trainers by trade	Premises in which practical trg. for vocational education will be imparted
Total											

\_\_\_\_\_  
Madarsa Signatory

\_\_\_\_\_  
NIOS Signatory

## PART – II

### (RECOMMENDATION OF THE STATE GRANT-IN-AID COMMITTEE)

#### **A. Checklist for State grants-in-aid-committee**

1. Whether State govt. has drawn up & disseminated a criteria for selection of madrassas under this scheme Yes/No
2. Whether proposals being recommended for financial assistance, are in accordance with this criteria? Yes/No
3. Whether proposals have been received in the specified application form & annexures as prescribed? Yes/No
4. Whether proposals have been scrutinized and are in accordance with the eligibility and financial parameters of the scheme? Yes/No
5. Whether proposals with NIOS linkages have the concurrence of NIOS? Yes/No
6. Whether State Govt. has facilitated & made arrangements for training of madrassa teachers as envisaged in the scheme? Yes/No
7. Whether it has been ascertained that madrassas being recommended for funding are not duplicating funds received from other State/Central Govt. schemes/ programmes for the same purpose? Yes/No
8. Whether the madrassa whose case is being recommended has furnished audited accounts, utilization certificates, annual report & any other performance report as specified, which were due till date of forwarding of case? Yes/No
9. The Order of Priority in which the case of madrassa is being recommended?  

[give number in figure & words]

**B. Details of Proposal in Format V to be attached.**

C. The application has been examined and it is certified that the organization is eligible for assistance and has the capability of taking up a programme applied for.

(Signature of the Member Secretary of State GIAC)

### Format V

( To be filled in by State Govt. after approval in GIAC to Central Govt. for assistance )

#### Details for assistance under the Madrassa Modernization Programme

STATE:-----

Sl. No	District/Tehsil	Name & address of Madarsa Level of madarasa eg: primary, upper primary, secondary, senior secondary be stated.	Date of establishment and registration with Madrasa Board/ Waqf Board/ NIOS	Details of assistance received by central/ State schemes in the past	Total Number of students in the Madarsa	If accredited with NIOS, number of students appeared for certification of class, 3,5,8, 10 and 12	Total number of teachers for whom assistance is proposed	Details of equipment and teaching learning materials required for Science/ Computer labs* and Science kit/Math kit**	Details of textbooks/ Books /Library required for students.	Accreditation with NIOS is required, if not accredited	Remarks
1	2	3	4	5	6	7	8	9	10	11	12

\* For secondary/ hr. secondary level madrassas

\*\* For Primary/ Upper Primary level madrassas

(Signature of the Member Secretary of State GIAC)

(To be submitted in duplicate)

**Scheme for Providing Quality Education to Madrassas (SPQEM)**

**APPLICATION FORM FOR STATE MADRASSA BOARD**

**PART- III**

(To be filled by the applicant)

- 1 **Name with address of the State Madarasa Board (SMB) seeking Financial Assistance**
2. **Whether registered** under State WAKF Acts or any other State Act? If yes, Regn No. (A copy of the registration may be attached)
3. **Objectives and activities of SMB**  
(as per Act/Charter)
4. **Specific educational activities of the SMB**, brief description may be given
5. **Details of the SMB:**
  - a) Whether the SMB located in its own or rented building? Give details.
  - b) No. of rooms available for administrative purposes.
  - c) Number of Madrassas registered with SMB; number of children, boys and girls, enrolled in these Madrassas.
  - d) Whether the SMB... has notified a formal educational curriculum for Madrassas or has adapted/adopted the State formal curriculum for teaching/learning of formal subjects in Madrassas. (Please give brief description).
  - e) Brief description of monitoring system in SMB.. with respect to Madrassas receiving grants from SMB. The approved outlay for monitoring activities of SMB and expenditures for last two years.
  - f) Awareness generation programmes undertaken by SMB to promote formal education amongst the Muslim community (briefly describe methodology; coverage; content etc.) and funds allocated and spent for this purpose in the last two years.

6. **Funds for educational activities in SMB**
- (a) Nature and amount of funds received by SMB. from the State Government for educational programmes per year, for last two years.
  - b) Number of Madrassas benefiting from above grants.
  - c) Mechanisms by which funds are transferred by SMB to Madrassas for carrying out educational activities.
  - d) (i) Mechanism for audit of SMB accounts  
Give brief description and attach a copy of the audited accounts for last three years.  
  
(ii) Brief description of SMB guidelines in place for audited accounts and utilization certificates from Madrassas participating in schemes covering 6(a) &(b) above.
7. **Proposal for funding under SPQEM for the SMB.:-**
- (a) Enclose proposal as per Format-VI of the application form.
  - (b) Attach relevant annexures for any details or activities on Extra Sheets to be attached, if needed.

Date:

Place:

Signature of President/Chairman/Secretary\* of SMB

\*Signatory to be specified by the State Government.

**8. (To be filled in by Secretary State Grants-in-Aid Committee)**

The State Grants-in-Aid Committee has examined the proposal for funding for the State Madrassa Board for the State of -----, and recommends the same, for funding under the SPQEM Scheme of the Govt. of India, as it is within the parameters of the said scheme

Place:

Date:

Signatures: \_\_\_\_\_

Member Secretary of the State GIAC

## Format – VI (Physical & Financial)

For State Madrasa Boards											
1	2	3	4			5			6	7	8
SI No.	State	Name & Address of State Madrasa Board	Staff salaries			Computers/equipment for office			Research & Evaluation	Awareness generation.	Grand total of Amt. reqd. (4+5+6+7)
			Designation of Staff	Unit Cost of Salary p.m.	Total Amt. reqd.	No. of equipment by category	Unit Cost	Total amt. reqd.	Amt. Reqd.	Amt. Reqd.	
Total											

**NB :** Pl. attach details of State Madrassa Board plan to undertaken Research & Evaluation; Awareness Generation; and Strengthening of office efficiency on Extra Attached Sheets.